



ACDA DISPENSATION REQUEST FORM INFORMATION AND INSTRUCTIONS

Instructions: To request a dispensation, please complete the applicable section(s) of this form and submit it to the [Head of Rules \(Chair\)](#). Please complete one form per person/couple. Dispensation requests will be reviewed by the Rules Committee and brought forward to the ACDA Board on a case-by-case basis, provided the request meets the established criteria for a dispensation. Decisions by the ACDA Board are final.

Full Name: Click or tap here to enter text.	Date: Click or tap to enter a date.
Why are you requesting a dispensation? <i>(check all that apply)</i>	
<input type="checkbox"/> Competition Dance Level Change (review and complete Section A) <input type="checkbox"/> Single Event Dispensation Eligibility (review and complete Section B) <input type="checkbox"/> Costuming Variances Due to Medical Reasons (review and complete Section C) <input type="checkbox"/> Pro Change(s) at the ACDA Championships (review and complete Section D)	
SECTION A: COMPETITION DANCE LEVEL CHANGE	
If a competitor believes they are in the incorrect dance level, they may request a dispensation to change their level for an event. The request must include a detailed explanation and, if applicable, copies of the competitor's scores to support their claim. Please note that competition dance level changes will not be considered for the ACDA Championships, only for single events.	
From level: Click or tap here to enter text.	
To level: Click or tap here to enter text.	
Provide an explanation as to why you are requesting the dispensation: Click or tap here to enter text.	
Submit copies of your scores from events (if any).	
SECTION B: SINGLE EVENT DISPENSATION ELIGIBILITY	
A single event dispensation may be requested if the competitor is not able to attend or compete at an event for which they registered due to extenuating circumstances. This dispensation applies only when the missed event would have been required for qualification at the ACDA Championships. Examples of valid extenuating circumstances include: <ul style="list-style-type: none">• Medical procedures that prevent the competitor from dancing,• Attending the funeral of an immediate family member, or• Serious family emergencies.	
Note: Dispensations for extenuating circumstances will not be considered for the ACDA Championships.	

Name of the Event: Click or tap here to enter text. Submit proof of registration.		
Provide an explanation as to why you are requesting the dispensation: Click or tap here to enter text.		
Submit any supporting documentation, if applicable.		
List the division(s) for which you are requesting a dispensation. Please also indicate if you registered for Overall for each division listed.		
First division: Click or tap here to enter text.	Overall? Yes <input type="checkbox"/>	No <input type="checkbox"/>
Second division: Click or tap here to enter text.	Overall? Yes <input type="checkbox"/>	No <input type="checkbox"/>
Third division: Click or tap here to enter text.	Overall? Yes <input type="checkbox"/>	No <input type="checkbox"/>
Fourth division: Click or tap here to enter text.	Overall? Yes <input type="checkbox"/>	No <input type="checkbox"/>
SECTION C: COSTUMING VARIANCES DUE TO MEDICAL REASONS		
A costuming variance may be considered if a competitor has a medical reason, such as a chronic condition, existing injury, or recovery from an injury/surgery. The dispensation request will need to be supported by documentation from a practicing medical professional.		
What costume variance are you needing (e.g., shoes, hat)? Click or tap here to enter text.		
Provide an explanation as to why you are requesting the dispensation: Click or tap here to enter text.		
Submit any supporting documentation, if applicable.		
SECTION D: PRO CHANGE(S) AT THE ACDA CHAMPIONSHIPS		
If a professional dancer (Pro) is unable to partner with their amateur (Am) partner in a second event due to legitimate reasons—such as injury or serious family emergencies—a dispensation may be considered to allow another Pro who has not danced on the ACDA circuit that year to partner with the Am for the Championships.		
Provide an explanation as to why you are requesting the dispensation: Click or tap here to enter text.		
Original Pro 1: Click or tap here to enter text.	Substituting Pro 1: Click or tap here to enter text.	Dance(s): Click or tap here to enter text.
Original Pro 2: Click or tap here to enter text.	Substituting Pro 2: Click or tap here to enter text.	Dance(s): Click or tap here to enter text.

